

REGULAR MEETING MINUTES
BOARD OF DIRECTORS
Palm City Association dba
Palm Desert Country Club Association
May 18, 2021

A Regular meeting of the Board of Directors of the Palm Desert Country Club Association was held on Tuesday, May 18, 2021 immediately following the Executive Session Meeting at 2:24pm. A quorum of Board members was present, and business was conducted as is outlined herein.

DIRECTORS PRESENT: Ron Crisp, President- Via Video Conference
Mary Kucala, Secretary- Via Video Conference
Jack Area, Treasurer- Via Video Conference
Heather Andrews, Director-Via Video Conference
Pat Munson, Director- Via Video Conference

DIRECTORS ABSENT: Kathleen O'Brien, Vice President
Tom Morris, Director

ALSO PRESENT: Patricia Moeller, General Manager representing Personalized Property Management

CALL TO ORDER:
Ron Crisp called the Open Session meeting to order at 2:24pm.

APPROVAL OF THE AGENDA:
Motion to approve the agenda as presented was made by Mary Kucala, seconded by Jack Area. The motion was approved unanimous.

HOMEOWNER FORUM:
There were no homeowners present.

PRESIDENT'S REPORT:
There was a report that the PDCC Restaurant and Bar would be closed for the summer.

SECRETARY'S REPORT:
Minutes:
After review, Motion to approve the April 20, 2021 meeting Minutes as submitted was made by Mary Kucala, seconded by Jack Area. The motion was approved unanimous.

DISCLOSURE OF EXECUTIVE SESSION:
Today, at 2:00PM, prior to this meeting, an Executive Session Meeting was held which lasted about 24 minutes. Discussion included contracts, discipline hearings and collection matters. There was also discussion selling the Cell Tower lease.

TREASURER'S REPORT:

The Treasurer's report was given by Treasurer, Jack Area. The April 30, 2021 financial report was reviewed in detail along with a one-page summary addressed to the Board. It was noted that the bank statements and reconciliations were reviewed. All Financial documents including the general ledger, Balance sheet, Revenue & Expense statement, check registers, bank statements & reconciliations, and delinquency reports were provided to the board for their review as per Civil Code.

It was noted that there is an operating CDAR account in the amount of \$60,509.71 that matures every four (4) weeks. The Board has opted to allow the CDAR to continue to roll over into another four (4) week term.

After review, Motion to accept the March 31, 2021 financial report and bank reconciliations as prepared was made by Pat Munson, seconded Ron Crisp. The motion was approved unanimous.

2020 Annual Audit

Management mailed the Audit in with the Annual Election material.

COLLECTION REPORT:

The Board reviewed the collection report. Management reported that over \$10,000 in owed assessments, late fees was collected since the last meeting.

COMMITTEE REPORTS:

Emergency Preparedness Committee

No report.

Neighbors Helping Neighbors for PDCCA - Chair, Kathleen O'Brien

There was no report given.

Social Committee, Chair, Heather Andrews

Committee Chair, Heather Andrews reported that the Summer Social Event planning was in progress. There will be games, prizes and food. Management will order a banner and email blast a flyer to the membership. The event will also be published on Facebook and Nextdoor.

CURRENT BUSINESS:

School Building Lease

There was discussion on hiring a Commercial Brokers Office to list the school building for lease. Secretary, Mary Kucala and Vice President were appointed to the committee to find and interview possible Brokers.

Annual Meeting

The Annual Meeting will be held on June 25, 2021 starting at 1:00pm. The Board would like to know what the Inspector of Elections will cost.

NEW BUSINESS:

Pool Deck Renovation Proposals

The Board reviewed several proposals for the pool deck renovations which includes Deck Coating and Pavers. There was discussion on whether to just remove the current pool deck coating and replace with new deck coating or to have the entire concrete deck removed and

replace with pool deck pavers. Management was requested to obtain a more detailed proposal for pool pavers.

Insurance Renewal Proposals

The Board reviewed a proposal from Farmers Insurance for the association's insurance renewal. The Board is waiting on the renewal proposal from their current insurance carrier LaBarre Oksnee. The insurance renews on June 14, 2021.

Management Reports:

The Management reports for the period ending March 31, 2021 which consisted of the Violation Report and the Architectural Request Report were reviewed. The Board would like a Closed Escrow Report.

After review, Motion to accept the Management Reports as prepared was made by Heather Andrews, seconded by Jack Area. The motion was approved unanimous.

NEXT MEETING:

The next regular Board of Directors Meeting has been scheduled for Tuesday, June 15, 2021 immediately following the 2:00pm Executive Session Meeting. The Homeowners Open Forum starts at 3:00 p.m.

ADJOURNMENT:

With no further business to be brought before the board, a motion was made and seconded and unanimously approved to adjourn the meeting at 3:22 p.m.

Respectfully submitted,
Patricia Moeller, General Manager
Personalized Property Management Company

CERTIFICATE OF SECRETARY

I certify that I am a director of the Palm Desert Country Club Association, a California incorporated association. The foregoing is a true and correct record (minutes) of the meeting held by the Board of Directors of the Association.

DATED: 6/15/21

Palm Desert Country Club Association
A California Corporation

BY: 
Secretary or Director

