

REGULAR MEETING MINUTES
BOARD OF DIRECTORS
Palm City Association dba
Palm Desert Country Club Association
March 19, 2019

A Regular meeting of the Board of Directors of the Palm Desert Country Club Association was held on Tuesday, March 19, 2019 immediately following the Executive Session Meeting in the Association's Board Room. A quorum of Board members was present and business was conducted as is outlined herein.

DIRECTORS PRESENT: Ron Crisp, President
Josanne Smith, Vice President
Raymond Rieger, Director
Krisie Lefave, Director

DIRECTORS ABSENT: Angela Sacco, Treasurer
Kim Herman, Secretary
Kathleen O'Brien, Director

ALSO PRESENT: Steven Shuey, PCAM, CCAM General Manager, via Conference Call and Patricia Moeller, On-site Community Association Manager representing Personalized Property Management.

CALL TO ORDER:
Ron Crisp called the Open Session meeting to order at 5:40 p.m.

APPROVAL OF THE AGENDA:
Motion to approve the meeting agenda as presented was made by Raymond Rieger, seconded by Josanne Smith. The motion was approved unanimous.

HOMEOWNER FORUM:
The following comment was made during open forum: Vehicles speeding down Warner Trail, Michigan, Florida, speed bumps, COPS (Citizens on Patrol) patrolling near Warner Trail around 2:15pm when schools let out.

PRESIDENT'S REPORT:
There was no report from the President.

SECRETARY'S REPORT:
Minutes:
After review, motion to approve the February 19, 2019 meeting Minutes as submitted by management was made by Raymond Rieger, seconded by Josanne Smith. The motion was approved unanimous.

DICLOSURE OF EXECUTIVE SESSION:
Today, at 4:30PM, prior to this meeting, an Executive Session Meeting was held which lasted about 55 minutes. Discussion included solar project proposals and collection matters. There was also discussion on and subsequent approval to hire Andrew Crisp (son of Ron Crisp, president) to assist with odd jobs around the association.

TREASURERS REPORT:

The Treasurer's report was given by Steven Shuey. The February 28, 2019 financial reports were reviewed in detail along with a one page summary addressed to the Board. It was noted that bank statements and reconciliations were reviewed. It was noted that the association is under budget for the month by \$3,109.

It was noted that there is a CDAR account in the amount of \$60,136.61 that matures every four (4) weeks. The Board has opted to allow the CDAR to roll over into another four (4) week term.

After review, motion to accept the February 28, 2019 financial report and bank reconciliations as prepared by management was made by Josanne Smith, seconded by Raymond Rieger. The motion was approved unanimously.

2018 Audit and Taxes

The Board reviewed the 2018 Audit & Taxes that were prepared by Beck & Company, CPA's. After review, Motion to approve the 2018 Audit & 2018 Taxes as presented was made by Josanne Smith, seconded by Raymond Rieger. The motion was approved unanimously. Management was directed to mail the Audit to the membership.

Collection Report:

The Board reviewed the collection report. There were no action items.

Committee Reports:

Emergency Preparedness Committee - Chair, Raymond Rieger

The committee is still looking into solar panels for the association. Management presented flyers and samples for emergency water "Blue Can H2O" and has invited Sales Representative, Debi Hughes to the April Meeting to give a presentation "Blue Can H2O".

Neighbors Helping Neighbors Program for PDCCA - Chair, Kathleen O'Brien

There was no report given.

UNFINISHED BUSINESS:

Building Exterior Painting

Painting is ongoing, and progressing smoothly. No action taken.

Pool Renovations/Change Order

Pool renovations are ongoing. The Board reviewed a change order in the amount of \$8,300 to bring the pool into compliance with current laws and split the main drain and to repair the badly damaged stairs and pool floor that were not visible before renovations began. After review, Motion to approve the change order in the amount of \$8,300 for the damaged stairs and pool floor and to bring the pool into compliance with current state laws was made by Josanne Smith, seconded by Raymond Rieger. The motion was approved unanimously.

Montessori School Driveway Widening:

The driveway widening at the Montessori School is complete.

New Pool Maintenance Contract

New Pool Company, Ainsworth Pools, starts on April 1, 2019. The current company, Osborne Pools, was given their termination notice as directed last month.

NEW BUSINESS:

Alice Marble Hall Issues

New User Group: Ballroom Dance Lessons

Spending Limit to Redecorate the Management Office

The Board has given Management a \$1,000 spending limit on redecorating the on-site management office. Management may request a check in the amount of \$1,000 or use petty cash.

Key Fobs for New Owners

New homeowners shall receive one new key fob at no charge. If a key fob was issued to the prior owner and not transferred to the new owner, that fob will be deactivated. Additional key fobs or replacement of a lost key fob will cost \$75 per key fob.

Annual Meeting

There was discussion on when to hold the annual meeting. The Annual Meeting will be held on Tuesday, June 18, 2019 at 4:00pm at the Alice Marble Hall.

Management Reports:

The Management report for the period ending February 28, 2019 which consisted of the Operations Report, Action Item List, Violation Report, the Architectural Request Report, and Closed Escrow Report were reviewed.

After review, Motion to accept the Management Reports as prepared by Management was made by Josanne Smith, seconded by Raymond Rieger. The motion was approved unanimously.

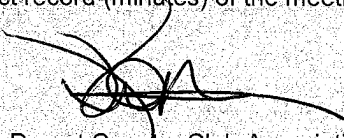
NEXT MEETING:

The next regular Board of Directors Meeting has been scheduled for Tuesday, April 16, 2019 immediately following the 5:00pm Executive Session Meeting. The Homeowners Open Forum starts at 6:30 p.m.

ADJOURNMENT:

With no further business to be brought before the board and upon a motion made by Raymond Rieger, seconded by Josanne Smith and unanimously approved, the meeting was adjourned at 7:07 p.m.

Respectfully submitted,
Patricia Moeller, Onsite Community Association Manager
Personalized Property Management Company

CERTIFICATE OF SECRETARY	
I certify that I am a director of the <u>Palm Desert Country Club Association</u> , a California incorporated association. The foregoing is a true and correct record (minutes) of the meeting held by the Board of Directors of the Association.	
DATED: <u>4/16/19</u>	
	Palm Desert Country Club Association A California Corporation

