

REGULAR MEETING MINUTES
BOARD OF DIRECTORS
Palm City Association dba
Palm Desert Country Club Association
December 15, 2020

A Regular meeting of the Board of Directors of the Palm Desert Country Club Association was held on Tuesday, December 15, 2020 immediately following the Executive Session Meeting at 3:16pm. A quorum of Board members was present and business was conducted as is outlined herein.

DIRECTORS PRESENT: Ron Crisp, President- Via Video Conference
Kathleen O'Brien, Vice President-Via Video Conference
Mary Kucala, Secretary- Via Video Conference
Jack (John) Area, Treasurer- Via Video Conference
Heather Andrews, Director-Via Teleconference

DIRECTORS ABSENT: Patricia Munson, Director
Tom Morris, Director

ALSO PRESENT: Steven Shuey, PCAM, CCAM General Manager and Patricia Moeller, On-site Community Association Manager representing Personalized Property Management and a homeowner via video conference.

CALL TO ORDER:
Ron Crisp called the Open Session meeting to order at 3:16pm.

APPROVAL OF THE AGENDA:
Motion to approve the agenda as presented was made by Jack Area, seconded by Mary Kucala. The motion was approved unanimous.

HOMEOWNER FORUM:
There were no homeowners present.

PRESIDENT'S REPORT:
There was no report from the President.

SECRETARY'S REPORT:
Minutes:
After review, Motion to approve the November 17, 2020 meeting Minutes as submitted was made by Mary Kucala, seconded by Ron Crisp. The motion was approved unanimous.

DISCLOSURE OF EXECUTIVE SESSION:
Today, at 2:32PM, prior to this meeting, an Executive Session Meeting was held which lasted about 1 hour and 16 minutes. Discussion included contracts, discipline hearings and collection matters. There were no actions taken.

TREASURER'S REPORT:

The Treasurer's report was given by Treasurer, Jack Area. The November 30, 2020 financial reports were reviewed in detail along with a one-page summary addressed to the Board. It was noted that the bank statements and reconciliations were reviewed. All Financial documents including the general ledger, Balance sheet, Revenue & Expense statement, check registers, bank statements & reconciliations, and delinquency reports were provided to the board for their review as per Civil Code.

It was noted that there is an operating CDAR account in the amount of \$60,500.51 that matures every four (4) weeks. The Board has opted to allow the CDAR to continue to roll over into another four (4) week term.

After review, *Motion to accept the November 30, 2020 financial report and bank reconciliations as prepared was made by Mary Kucala, seconded Kathleen O'Brien. The motion was approved unanimous.*

COLLECTION REPORT:

The Board reviewed the collection report. There were no actions taken.

COMMITTEE REPORTS:

Emergency Preparedness Committee

No report.

Neighbors Helping Neighbors Program for PDCCA - Chair, Kathleen O'Brien

Kathleen reported that for Thanksgiving that she delivered turkeys to families in need.

Social Committee-Lighted Golf Cart Parade

The Lighted Golf Cart Parade was a success. There were about 20 golf carts that participated. The Golf Cart Parade even made the local news. The board members in attendance did the judging for the best lighted golf cart. Gift cards were handed out to the four best lighted golf carts. Management was thanked for putting on such a wonderful event.

CURRENT BUSINESS:

There were no current business items.

NEW BUSINESS:

Outdoor Storage Closet Door Frame

The outdoor storage closet door frame has been repaired.

Management Reports:

The Management reports for the period ending November 30, 2020 which consisted of the Operations Report, Violation Report, the Architectural Request Report, and Closed Escrow Report were reviewed.

After review, *Motion to accept the Management Reports as prepared by Management was made by Mary Kucala, seconded by Heather Andrews. The motion was approved unanimous.*

NEXT MEETING:

The next regular Board of Directors Meeting has been scheduled for Tuesday, January 19, 2021 immediately following the 2:00pm Executive Session Meeting. The Homeowners Open Forum starts at 3:00 p.m.

ADJOURNMENT:

With no further business to be brought before the board, a motion was made and seconded and unanimously approved to adjourn the meeting at 3:47 p.m.

Respectfully submitted,
Patricia Moeller, Onsite Community Association Manager
Personalized Property Management Company

CERTIFICATE OF SECRETARY

I certify that I am a director of the Palm Desert Country Club Association, a California incorporated association. The foregoing is a true and correct record (minutes) of the meeting held by the Board of Directors of the Association.

DATED: _____

Palm Desert Country Club Association
A California Corporation

BY: _____
Secretary or Director