

REGULAR MEETING MINUTES
BOARD OF DIRECTORS
Palm City Association dba
Palm Desert Country Club Association
February 15, 2022

A Regular meeting of the Board of Directors of the Palm Desert Country Club Association was held on Tuesday, February 15, 2022, immediately following the Executive Session Meeting at 2:40pm. A quorum of Board members was present, and business was conducted as is outlined herein.

DIRECTORS PRESENT: Ron Crisp, President
Jack Area, Treasurer, Via Video Conference
David Crellen, Director
Pat Munson, Director- Via Video Conference
Tom Morris, Director
Maria Demme, Director

DIRECTORS ABSENT: Heather Andrews, Secretary

ALSO PRESENT: Patricia Moeller, General Manager representing Personalized Property Management

CALL TO ORDER:
Ron Crisp called the Open Session meeting to order at 2:40pm.

APPROVAL OF THE AGENDA:
Motion to approve the agenda as presented was made by Ron Crisp, seconded by Tom Morris. The motion was approved unanimous.

HOMEOWNER FORUM: There were no homeowners present.

PRESIDENT'S REPORT:
President, Ron Crisp reported that construction on the Executive course has begun.

SECRETARY'S REPORT:
Minutes:
After review, Motion to approve the January 18, 2022 meeting Minutes as submitted was made by David Crellen, seconded by Jack Area. The motion was approved unanimous.

DISCLOSURE OF EXECUTIVE SESSION:
Today, at 2:00PM, prior to this meeting, an Executive Session Meeting was held which lasted about 40 minutes. Discussion included contracts, discipline hearings and collection matters. There was also discussion on selling the Cell Tower lease and a request made by the owners of the golf course to build a home on the 15th tee.

TREASURER'S REPORT:
The Treasurer's report was given by the Treasurer, Jack Area. The January 31, 2022, financial report was reviewed in detail along with a one-page summary addressed to the Board. It was noted that the bank statements and reconciliations were reviewed. All Financial documents

including the general ledger, Balance sheet, Revenue & Expense statement, check registers, bank statements & reconciliations, and delinquency reports were provided to the board for their review as per Civil Code.

It was noted that there is an operating CDAR account in the amount of \$60,532.91 that matures every four (4) weeks. The Board has opted to allow the CDAR to continue to roll over into another four (4) week term.

After review, *Motion to accept the January 31, 2022, financial report, and bank reconciliations as prepared was made by Jack Area, seconded Tom Morris. The motion was approved unanimous.*

COLLECTION REPORT:

The Board reviewed the collection report. Management was instructed to proceed with collection efforts by sending late notices to those owners that have not paid the annual assessment.

COMMITTEE REPORTS:

Neighborhood Watch Discussion

Director, Pat Munson would like to purchase neighborhood watch signs and post them around the neighborhood. It was recommended that the committee has a meeting to determine how many signs will be needed prior to purchase.

Social Committee, Chair, Heather Andrews

There was no report from the committee.

Communications Committee- Bill Gurzi

The Communications Committee reported that they are ready to send out RFP (request for proposal) to various companies. The committee will work with management to send out the RFP's.

CURRENT BUSINESS:

Pool Area Landscape Proposals

The board reviewed the pool area landscape proposals from Pro Landscape and Water Wise Landscape. After review, *Motion to approve the Water Wise Landscape proposal in the amount of \$5,700 was made by Ron Crisp, seconded by Tom Morris. The motion to approve was unanimous.*

Fire Pit

This item is on hold until after the landscape has been completed.

NEW BUSINESS:

New Admin Laptop

There was discussion on replacing the admin desktop computer. After discussion, *Motion to approve in the replacement of the admin computer with a new laptop not to exceed \$1,500 was made by Tom Morris, seconded by Jack Area. The motion was approved unanimous.*

Electrical Panel/Sub Panel Proposals

Management is waiting on the proposals.

Removal of Pool Solar Panels

There was discussion on the removal of the pool solar panels.

Management Reports:

The Management reports for the period ending January 31, 2022, which consisted of the Violation Report and the Architectural Request Report, and the Closed Escrow report were reviewed.

After review, Motion to accept the Management Reports as prepared was made by Heather Andrews, seconded by Tom Morris. The motion was approved unanimously.

NEXT MEETING:

The next regular Board of Directors Meeting has been scheduled for Tuesday, March 15, 2022, immediately following the 2:00pm Executive Session Meeting. The Homeowners Open Forum starts at 3:00 p.m.

ADJOURNMENT:

With no further business to be brought before the board, a motion was made and seconded and unanimously approved to adjourn the meeting at 3:34 p.m.

Respectfully submitted,
Patricia Moeller, General Manager
Personalized Property Management Company

<p>CERTIFICATE OF SECRETARY</p> <p>I certify that I am a director of the <u>Palm Desert Country Club Association</u>, a California incorporated association. The foregoing is a true and correct record (minutes) of the meeting held by the Board of Directors of the Association.</p> <p>DATED: _____</p> <p style="text-align: center;">Palm Desert Country Club Association A California Corporation</p> <p style="text-align: center;">BY: _____ Secretary or Director</p>
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