

REGULAR MEETING MINUTES
BOARD OF DIRECTORS
Palm City Association dba
Palm Desert Country Club Association
March 15, 2022

A Regular meeting of the Board of Directors of the Palm Desert Country Club Association was held on Tuesday, March 15, 2022, immediately following the Executive Session Meeting at 2:40pm. A quorum of Board members was present, and business was conducted as is outlined herein.

DIRECTORS PRESENT: Ron Crisp, President
David Crellen, Director
Heather Andrews, Secretary, Via Video Conference
Tom Morris, Director
Maria Demme, Director

DIRECTORS ABSENT: Jack Area, Treasurer
Pat Munson, Director

ALSO PRESENT: Patricia Moeller, General Manager representing Personalized Property Management

CALL TO ORDER:
Ron Crisp called the Open Session meeting to order at 2:42pm.

APPROVAL OF THE AGENDA:
Motion to approve the agenda as presented was made by Ron Crisp, seconded by Tom Morris. The motion was approved unanimous.

HOMEOWNER FORUM: There were no homeowners present.

PRESIDENT'S REPORT:
President, Ron Crisp reported that construction on the Executive course has begun.

SECRETARY'S REPORT:
Minutes:
After review, Motion to approve the February 15, 2022 meeting Minutes as submitted was made by Ron Crisp, seconded by Maria Demme. The motion was approved unanimous.

DISCLOSURE OF EXECUTIVE SESSION:
Today, at 2:00PM, prior to this meeting, an Executive Session Meeting was held which lasted about 40 minutes. Discussion included contracts, discipline hearings and collection matters. There was also discussion on selling the Cell Tower lease.

TREASURER'S REPORT:
The February 28, 2022, financial report was reviewed in detail along with a one-page summary addressed to the Board. It was noted that the bank statements and reconciliations were reviewed. All Financial documents including the general ledger, Balance sheet, Revenue &

Expense statement, check registers, bank statements & reconciliations, and delinquency reports were provided to the board for their review as per Civil Code.

It was noted that there is an operating CDAR account in the amount of \$60,532.91 that matures every four (4) weeks. The Board has opted to allow the CDAR to continue to roll over into another four (4) week term.

After review, *Motion to accept the February 28, 2022, financial report, and bank reconciliations as prepared was made by Ron Crisp, seconded MarDemme. The motion was approved unanimous.*

COLLECTION REPORT:

The Board reviewed the collection report. Management was instructed to proceed with collection efforts by sending late notices to those owners that have not paid the annual assessment.

COMMITTEE REPORTS:

Neighborhood Watch Discussion

There was no report given.

Social Committee, Chair, Heather Andrews

There was no report from the committee.

Communications Committee- Bill Gurzi

The Communications Committee reported that the RFP (request for proposal) have been sent to various companies. The estimated date of return on the RFP's is March 21, 2022.

CURRENT BUSINESS:

Fire Pit

This item is on hold until after the landscape has been completed.

Electrical Panel/Sub Panel Proposals

Management is waiting on the proposals.

Proposal to Locate 4" Electrical Conduit

The Board reviewed a proposal from Hybird Power Electric to locate a 4" conduit pipe to verify pipe is extended to the power pole in the amount of \$1,800. After review, *Motion to approve the proposal from Hybird Electric in the amount of \$1,800 was made by David Crellen, seconded by Ron Crisp. The motion to approve was unanimous.*

NEW BUSINESS:

Election Timeline

The Board reviewed the election timeline that was provided by management. The annual meeting has been scheduled for September 23, 2022.

Management Reports:

The Management reports for the period ending February 28, 2022, which consisted of the Violation Report and the Architectural Request Report, and the Closed Escrow report were reviewed.

After review, *Motion to accept the Management Reports as prepared was made by Heather Andrews, seconded by Tom Morris. The motion was approved unanimous.*

NEXT MEETING:

The next regular Board of Directors Meeting has been scheduled for Tuesday, April 19, 2022, immediately following the 2:00pm Executive Session Meeting. The Homeowners Open Forum starts at 3:00 p.m.

ADJOURNMENT:

With no further business to be brought before the board, a motion was made and seconded and unanimously approved to adjourn the meeting at 3:20 p.m.

Respectfully submitted,
Patricia Moeller, General Manager
Personalized Property Management Company

CERTIFICATE OF SECRETARY

I certify that I am a director of the Palm Desert Country Club Association, a California incorporated association. The foregoing is a true and correct record (minutes) of the meeting held by the Board of Directors of the Association.

DATED: _____

Palm Desert Country Club Association
A California Corporation

BY: _____
Secretary or Director